



AGING SERVICES OF NORTH CENTRAL MASSACHUSETTS

Formerly the Montachusett Home Care Corporation

CHAMP Application Checklist

Documents:

- Documents to verify housing situation.
 - Current lease, rent receipts, utility bill, etc.
- Verify reason for homelessness (if applicable)
 - Official fire report, official order of condemnation, a judgment for eviction, medical documentation of severe medical conditions, police reports, medical reports, etc.

Information:

- Phone number, email, residential and mailing address of Head of Household and a secondary contact
- If homeless, date and reason for displacement
- If homeless, current living situation
- If someone in the household is veteran, dates of service
- Date of births, Social Security Numbers and occupation status for every person who will live in the household
- Estimated income for the household for **next year**

Supplemental Application Checklist

This is **mandatory** supportive information that can be supplied after the initial application.

If you are chosen for housing program and choose to accept, you will only have **10 days** to collect this information or you will not receive that housing placement.

Information:

- Information on assets including stocks, bonds, trusts, bank accounts or real estate
 - Value/current balance, financial institution, and account numbers. If real estate value and address are required.
- Information on any sold, transferred or given away assets in the past three years.
- Current household expenses including un-reimbursed medical expenses, health insurance premiums, alimony and/or child support, etc.
- Previous lease holder's information and previous landlord's information for the last 5 years
 - Provided for all members of household if not the same
- Information about any previous assistance from any housing authorities or other housing agencies
- 2 personal references

Disclaimer: This resource comes as a courtesy from ASNCM. You are hereby notified that Aging Services of North Central Massachusetts does not recommend, guarantee, or assume liability for the performance or lack thereof, for any of the resources listed. Compiled by the Information & Referral at Aging Services of North Central Massachusetts. (Updated annually 5/2021; revised 5/2021)